



DUNAMAI Home Education Academy

Dr. J. P. Burger
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Service Agreement between Home school and DUNAMAI HEA Family's Personal Particulars:

Father's name.....Occupation.....

Mother's name.....Occupation.....

Residential address.....Postal code.....

Postal address.....Postal code.....

Father's tel. no.....Cell no.....

Mother's tel.no.....Cell no.....

Fax.....E-mail address.....

Number of children to be home schooled.....

Parent responsible for supervising home schooling.....

Full names of children	Called	Date of birth	Gender	Present academic level / completed
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1.....

2.....

3.....

4.....

Name of previous school.....Principal's name & Tel number.....

Name and contact number of reference:.....

Reasons for changing to home based education:.....

By enrolling our child/ren with DUNAMAI HEA we are expressing our conviction that it is the responsibility of Christian parents to provide Biblical education for their children as expressed in Deuteronomy 6:6-8 and Proverbs 22:6.

We submit to the AEE (Accelerated Education Enterprises) Home Education Policy Document as received with the Info Pack, and also to any additional regulations of DUNAMAI HEA as published from time to time. This includes the prompt payment of all service fees. In so doing we are entitled to order and receive academic matter through the Academy. **Failure to pay these service fees will result in non-processing of orders for any academic matter until such time as we have met all financial obligations in this regard.**

While we realize that the responsibility for our child/ren's upbringing and education rests with us, we commit ourselves to supporting AEE and DUNAMAI HEA by praying for them regularly, and will teach our children Godly values in accordance with the Bible and PACE curriculum so as to help them find God's plan for their lives. We also undertake to purchase all curriculum material through DUNAMAI HEA, who is registered with AEE for this purpose. Orders will only be processed after payment was received.

On enrollment from our side and acceptance from DUNAMAI HEA, we furthermore agree to the following:

- 1) We understand that we as parents remain primarily responsible for our child/ren's home-based education. We take responsibility for all the legal requirements and regulations pertaining to our child's home education. Furthermore we understand that we will receive support and assistance from Dr. J. P. Burger and Mr. J. H. Burger of DUNAMAI HEA in all matters of home based education relating to the registration of our home school. **However, we understand that we are responsible to register our home school with the Department.**
- 2) We also take responsibility for payment of all required fees (e.g. Registration with AEE, Home Education Academy, Graduation fees and Fees payable for services from Hosting Academy (**Par.2.7 of Service Agreement**) as well as payment of Paces and transport.
- 3) We agree to quarterly conferences/visits with the hosting Academy concerning academic and administrative issues with regard to our home school (as set out in the AEE Home Education Policy, in Par 5 which states a minimum of one visit per term), for which we take responsibility. We agree to submit our child/ren's Paces & Tests, copies of the SPC's and all other administration pertaining to our Home school to the hosting Academy during these visits for quality assurance purposes.
- 4) Should we wish for the Academy to visit our home school for quality assurance purposes instead of us visiting the Academy, we agree to pay for the Academy's expenses toward the visit at a rate as set out by the Academy and agreed upon between ourselves and the Academy
- 5) We agree to complete the Home Educator's Manual and Test as provided by AEE and understand that we have to attend Training before starting with our home schooling with the ACE material. We also agree to work through the Scoring Procedures Pace as required by AEE and let our children from Grade three upward, work through the Home School Student Orientation PACE BEFORE commencing with other Pace work.
- 6) We agree to attend the annual Educator's Convention, as well as the Annual Refresher Training provided by the hosting Academy (**Par 2.2 of Service Agreement**).
- 7) We agree to complete the Self Assessment form as required by AEE, annually and to receive input regarding this from DUNAMAI HEA and AEE.
- 8) We accept the guidelines and procedures as laid down by AEE and the Hosting Academy and we agree to accept input from the hosting Academy concerning our child/ren's education.
- 9) We understand that failure to comply with this agreement, may lead to suspension of services to our home school and/or de-registration of our home school with the hosting academy and AEE with immediate effect, as stated in Principal's Circular 32/2005 found in the Home Educators Handbook.
- 10) We understand that our child/ren will have to do Diagnostic tests when changing to AEE from any other curriculum program, for which we will pay.
- 11) We understand that in the case of dispute we will be responsible for all costs on attorneys and clients scale plus collection. The parties will adhere to the jurisdiction of the Ladybrand Magistrate Court.
- 12) The enrolment is for a **minimum of one year** and may thereafter be terminated by a **three month** notice in writing. **We also understand that we will be responsible to pay the Service fee for this three month notice period.** This may be overruled in the case of the Home School moving to another province or country, in which case a **shorter** notice may be negotiated..
- 13) **We understand that Service fees to the hosting academy are payable on a quarterly basis in advance until the Graduation application for our child is finalized and the Certificate has been received by the hosting Academy** and we agree to pay our fees promptly by the **7th of the first month of each term.**

Signed at.....on thisday of.....200.....

Father.....

Mother.....

Witness.....

Witness.....

Banking details:

Acc. Name: DUNAMAI, Standard Bank, Ladybrand, Branch code: 055 – 633, Acc number: 240562518

For Office use:

Date: Approved: Yes No..... Reasons:

Diagnostic tests needed: Yes No Date completed & received by Academy.....

Making use of outside tutor: Yes..... No..... If yes, for what subjects:

Date: Approved: Yes No..... Reasons:

Customer Number:..... Home school name as registered by AEE:.....