



DUNAMAI Home Education Academy

Dr. J. P. Burger
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Service Agreement between Home school and DUNAMAI HEA

Family's Personal Particulars:

Father's name.....Occupation.....

Mother's name.....Occupation.....

Residential address.....Postal code.....

Postal address.....Postal code.....

Father's tel. no.....Cell no.....

Mother's tel.no.....Cell no.....

Fax.....E-mail address.....

Number of children to be home schooled.....

Parent responsible for supervising home schooling.....

Full names of children	Called	Date of birth	Present academic level / completed
1.....			
2.....			
3.....			
4.....			

Name of previous school.....Principal's name & Tel number.....

Name and contact number of reference:.....

Reasons for changing to home based-education:.....

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By enrolling our child/ren with DUNAMAI HEA we are expressing our conviction that it is the responsibility of Christian parents to provide Biblical education for their children as expressed in Deuteronomy 6:6-8 and Proverbs 22:6.

We submit to the AEE (Accelerated Education Enterprises) Home Education Policy Document, and also to any additional regulations of DUNAMAI HEA as published from time to time. This includes the prompt payment of all service fees. In so doing we are entitled to order and receive academic matter through the Academy. Failure to pay these service fees will result in non-processing of orders for any academic matter until such time as we have met all financial obligations in this regard.

While we realize that the responsibility for our child/ren's upbringing and education rests with us, we commit ourselves to supporting AEE and DUNAMAI HEA by praying for them regularly, and will teach our children Godly values in accordance with the Bible and PACE curriculum so as to help them find God's plan for their lives. We also undertake to purchase all curriculum material through DUNAMAI HEA, who is registered with AEE for this purpose. Orders will only be processed after payment was received.

On enrollment from our side and acceptance from DUNAMAI HEA, we furthermore agree to the following:

- 1) We understand that we as parents remain primarily responsible for our child/ren's home-based education. We take responsibility for all the legal requirements and regulations pertaining to our child's home education. Furthermore understand that we will receive support and assistance from Dr. J. P. Burger and Mr. J. H. Burger of DUNAMAI HEA in all matters of home-based education relating to the Free State Education Department and AEE. **However, we understand that we are responsible to register our home school with the Department.**
- 2) We also take responsibility for payment of all required fees (e.g. registration with AEE, Home Education Academy, Graduation fees and Fees payable for all services from Hosting Academy as well as payment of Paces and transport., which includes the courier costs from AEE to the Academy and from the Academy to our home school.
- 3) We agree to quarterly conferences/visits with the hosting Academy concerning academic and administrative issues with regard to our home school (as set out in the AEE Home Education Policy, for which we take responsibility. We agree to submit our child/ren's Paces & Tests, copies of the SPC's and all other administration pertaining to our home school to the hosting Academy during these visits for quality assurance purposes or as otherwise arranged by our hosting Academy, DUNAMAI HEA.
- 4) Should we wish for the Academy to visit our home school for quality assurance purposes instead of us visiting the Academy, we agree to pay for the Academy's expenses toward the visit at a rate as set out by the Academy and agreed upon between ourselves and the Academy.
- 5) We agree to complete the Home Educator's Manual and Test as provided by AEE and understand that we have to attend Training provided by our hosting academy, DUNAMAI HEA before starting with our home schooling with the ACE material. We also agree as parents of our home school to work through the Scoring Procedures Pace as required by AEE and our children to work through the Home school Student orientation PACE BEFORE we can commence with our home school
- 6) We agree to attend the annual Educator's Convention as provided by AEE in different locations (**Par 2.2 & 3 of Service Agreement**).
- 7) We accept the guidelines and procedures as laid down by AEE and the Hosting Academy and we agree to accept input from the hosting Academy concerning our child/ren's education. We also understand that it is our responsibility to inform DUNAMAI HEA in case of any changes in our physical address or contact details, e.g. cell numbers or e-mail addresses.
- 8) We understand that failure to comply with this agreement, may lead to suspension of services to our home school and/or de-registration of our home school with the hosting academy and AEE with immediate effect, as stated in Principal's Circular 32/2005 found in the Home Educators Handbook. We also understand that there will be no Pace deliveries to our home school in case of outstanding service fees or submission of our quarterly administration to the hosting Academy, DUNAMAI HEA.
- 9) We understand that our child/ren will have to do Diagnostic tests when changing to AEE from any other curriculum program for which we will pay.
- 10) We understand that in the case of dispute we will be responsible for all costs on attorneys and clients scale plus collection. The parties will adhere to the jurisdiction of the Ladybrand Magistrate Court.
- 11) The enrolment is for a **minimum of one year** and may thereafter be terminated by a **three month** notice in writing. **We also understand that we will be responsible to pay the Service fee for this three month notice period.** This may be overruled in the case of the Home School moving to another province or country, in which case a **one month** notice is acceptable.
- 12) **We understand that Service fees to the hosting academy are payable on a quarterly basis in advance until the Graduation application for our child is finalized and the Certificate has been received by the hosting Academy** and we agree to pay our fees promptly by the 7th of the first month of each term.

Signed at.....on thisday of.....200.....

Father.....

Mother.....

Witness.....

Witness.....

Banking details:

Acc. Name: DUNAMAI, Standard Bank, Ladybrand, Branch code: 055 – 633, Acc number: 240562518

For Office use:

Date: Approved: Yes No..... Reasons:

Diagnostic tests needed: Yes No Date completed & received by Academy.....

Making use of outside tutor: Yes..... No..... If yes, for what subjects:

Date: Approved: Yes No..... Reasons:

Customer Number:..... Home school name as registered by ACE:.....